

HOUSING AUTHORITY OF MORGANTOWN CHILD CARE POLICY

Residents of the Housing Authority of Morgantown who wish to have child care provided for their children in their apartment are required to notify the HA. The child care provider will be required to complete an authorization of release of information in order to obtain a criminal background check on them prior to caring for the children.

The child care provider will be required to sign a statement stating they have read the lease and fully understand its contents and will abide by the rules of the lease.

Child Care Expenses are amounts anticipated to be paid by the family for the care of children under thirteen (13) years of age during the period for which Annual Income is computed, but only where such care is necessary to enable a family member to **actively seek employment**, be gainfully employed or to further his/her education and only to the extent such amounts are not reimbursed. In the case of child care necessary to permit employment, the amount deducted must be verified and reflect reasonable charges and shall not exceed the amount of income received from such employment. The head of household must document the disability/handicap that prevents the adult from providing child care and the disability/handicap must be verified by the HA. When more than one adult family member is working, the child care expense deduction will be incurred by the head of household.